



# M. A. Parikh Fine Arts And Arts College

Managed by Banaskantha District Kelavani Mandal

## INTERNAL QUALITY ASSURANCE CELL

**Academic Year: 2026-27**

**Notice Date: 15/06/2026**

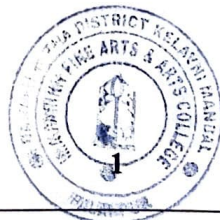
**Meeting Date: 16/06/2026**

### **Notice:**

*A meeting of the Research Cell will be held under the chairmanship of the Principal on 16/06/2026 at 11:30 A.M. in the Staff Room to discuss the scheduled agenda items. All members are requested to remain present and participate actively in the proceedings.*

### **Proceedings of the Meeting of the Internal Quality Assurance Cell (IQAC) held on June 16, 2026, at the Staff Room, M. A. Parikh Fine Arts & Arts College**

The meeting commenced with the predefined agenda circulated among all committee members. The Principal welcomed the members and emphasized the significance of systematic academic planning in achieving institutional excellence through coordinated academic and administrative practices. Dr. Sharad O. Jani and Dr. Bhavik V. Goswami, Coordinators of the Internal Quality Assurance Cell (IQAC), initiated the proceedings by outlining the objectives of the meeting and presenting the proposed Academic Activity Framework for A.Y. 2026–27.



The coordinators highlighted that the primary objective of the meeting was to establish a comprehensive institutional roadmap for academic, research, extension, co-curricular, and student development activities to be undertaken during the forthcoming academic year. They further emphasized that every activity should be planned with clearly defined objectives, measurable outcomes, proper coordination, and complete documentation in accordance with the quality benchmarks prescribed by IQAC and the National Assessment and Accreditation Council (NAAC).

Members were informed that the proposed framework aims to promote consistency in academic planning, strengthen interdisciplinary collaboration, enhance research productivity, encourage student participation, and establish a robust documentation and reporting mechanism across all departments and institutional committees. Following detailed deliberations and valuable suggestions from the members, the following agenda items and resolutions were unanimously adopted for implementation during Academic Year 2026–27.

The outcomes and decisions relating to each agenda item are recorded below.

### **Agenda 1: Welcome and Introduction**

The Chair formally welcomed all committee members and introduced the Academic Activity Framework prepared for the forthcoming academic year. Members were briefed about the institutional quality objectives, expected outcomes, and the need for coordinated implementation of academic and co-curricular activities throughout the year.

#### **Resolution:**

The members unanimously approved the proposed Academic Activity Framework for Academic Year 2026–27 and resolved to implement the same with collective responsibility, effective coordination, and continuous monitoring through the Internal Quality Assurance Cell.



## **Agenda 2: Review of Academic Activity Framework**

The proposed framework was presented for discussion, covering academic, student-centric, multidisciplinary, extension, research, and institutional activities to be conducted throughout the academic year. The framework also outlined minimum activity requirements, documentation procedures, and committee responsibilities.

### **Resolution:**

The Academic Activity Framework was reviewed and approved for implementation. All departments and committees shall strictly adhere to the approved academic calendar while ensuring timely planning, effective execution, quality outcomes, and systematic documentation of every activity conducted during the academic year.

## **Agenda 3: Planning of Monthly Guest Lectures**

The Cell deliberated on strengthening academic enrichment through regular expert interactions and invited lectures. Members discussed the need for exposing students to contemporary developments, research trends, professional opportunities, and interdisciplinary perspectives through external resource persons.

### **Resolution:**

It was unanimously resolved that every department shall organize **one guest lecture or expert talk during its allotted month.**

The resource person shall preferably be invited from a university, college, research institution, industry, government organization, or professional body **outside the BKDKM campus**, thereby providing students with wider academic exposure.

The lecture shall be designed to benefit students across disciplines by addressing themes related to academic excellence, career opportunities, research orientation, innovation, entrepreneurship, life skills, employability, or contemporary developments.

The final departmental schedule was approved as follows:



Month	Department
July	History
August	Psychology
September	English
December	Sanskrit
January	Gujarati
February	Painting
March	Music

Departments may revise the lecture topic with prior approval from IQAC based on emerging academic requirements.

#### **Agenda 4: Planning of Monthly Student-Centric Activities**

The Cell discussed the importance of encouraging active student participation through structured learning experiences beyond classroom teaching.

#### **Resolution:**

Each department shall organize a **minimum of one student-centric activity every month**. Activities may include seminars, workshops, debates, group discussions, exhibitions, field visits, literary programmes, extension activities, awareness campaigns, competitions, skill-development programmes, community engagement initiatives, or other innovative practices that contribute to students' academic, professional, and personal development.

Every activity shall be outcome-oriented and adequately documented.

#### **Agenda 5: Planning of Multidisciplinary Activities**

Members discussed the importance of promoting interdisciplinary learning and collaboration among constituent institutes.



### **Resolution:**

It was resolved that **at least one multidisciplinary activity involving two or more constituent institutes shall be organized during every Academic Year.** The activity shall encourage collaborative learning, interdisciplinary thinking, innovation, research, or community engagement while strengthening academic interaction among students from different disciplines.

### **Agenda 6: Documentation and Record Maintenance**

The meeting emphasized the importance of maintaining authentic documentary evidence of institutional activities for quality assurance and accreditation purposes.

### **Resolution:**

All departments and committees shall maintain complete documentary records for every activity, including notices, attendance sheets, photographs, reports, feedback forms, certificates wherever applicable, press coverage, and any other supporting evidence.

All records shall be **systematically compiled, catalogued, archived, and preserved** in both physical and digital formats. These records shall remain readily available for submission whenever required by the IQAC, NAAC Peer Team, academic auditors, statutory bodies, or the institutional administration.

### **Agenda 7: Monthly Compliance Reporting**

The procedure for monitoring departmental performance through monthly compliance reports was discussed.

### **Resolution:**

Heads of Departments shall be responsible for compiling and submitting a comprehensive monthly compliance report to the IQAC within **seven working days** after the completion of every month.



The report shall include details of guest lectures, student-centric activities, departmental programmes, multidisciplinary initiatives, extension activities, research events, and other institutional programmes conducted during the reporting period.

Departments shall also submit any additional documentary evidence whenever requested by the IQAC.

### **Agenda 8: Calendar of Annual Events**

The proposed annual institutional calendar was presented for discussion.

#### **Resolution:**

The annual calendar comprising the Inter-College Cultural Festival, Annual Student Research Seminar, Inter-College Sports Competition, Placement Activities, Alumni Programmes, Research Events, and Extension Activities was approved.

All concerned committees shall initiate preparatory work well in advance to ensure systematic planning and successful execution of these events.

Further, every department shall identify academically meritorious and research-oriented students, particularly **Third-Year undergraduate students**, and encourage them to prepare quality research papers and presentations for participation in the **Annual Inter-Campus Student Research Seminar for Academic Year 2026–27** under faculty mentorship.

### **Agenda 9: Assignment of Committee Responsibilities**

The committee structure for Academic Years **2026–27** and **2027–28** was presented before the members.

#### **Resolution:**

The committee structure was unanimously approved. All committee coordinators and members shall discharge their assigned responsibilities diligently and maintain regular coordination with the IQAC.



Every committee shall systematically collect, preserve, catalogue, archive, and maintain documentary evidence relating to meetings, activities, reports, photographs, attendance records, and other relevant documents. These records shall be submitted promptly whenever required by the IQAC or any statutory authority.

Further, all faculty members were encouraged to strengthen the institution's research ecosystem by publishing a minimum of two quality research papers during every Academic Year, preferably in peer-reviewed, UGC-CARE-listed, Scopus-indexed, or other reputed journals.

### **Agenda 10: Suggestions, Open Discussion, and Approval**

The Chair invited suggestions from the members regarding effective implementation of the proposed Academic Activity Framework.

Members offered valuable recommendations concerning interdisciplinary collaboration, activity planning, research promotion, student participation, documentation standards, and monitoring mechanisms.

#### **Resolution:**

After detailed deliberations, the Academic Activity Framework for Academic Year 2026–27, together with all recommendations and resolutions discussed during the meeting, was unanimously approved for implementation.

The IQAC shall periodically review the implementation of the framework and recommend suitable modifications whenever necessary to ensure continuous institutional quality enhancement.

#### **Conclusion:**

The Principal appreciated the active participation and valuable contributions of all members. The Chair observed that the successful implementation of the approved Academic Activity Framework would strengthen academic planning, student engagement, interdisciplinary collaboration, institutional research, documentation practices, and quality assurance mechanisms across the college.



Dr. Sharad O. Jani and Dr. Bhavik V. Goswami expressed their gratitude to all members for their constructive suggestions and reaffirmed the IQAC's commitment to providing continuous guidance, monitoring progress, and ensuring effective implementation of the approved resolutions.

The meeting concluded with a unanimous commitment from all departments and committees to uphold the principles of academic excellence, accountability, transparency, collaboration, and continuous quality enhancement throughout Academic Year 2026–27. A vote of thanks was proposed to the Chair and all members for their valuable participation, following which the meeting concluded.

**Members Present:** Principal, IQAC Coordinators, Librarian, Faculty Members.



**Dr. Sharad O. Jani:**



**Dr. Bhavik V. Goswami:**

Coordinators,

Internal Quality Assurance Cell (IQAC),

**M. A. Parikh Fine Arts & Arts College, Palanpur**



  
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